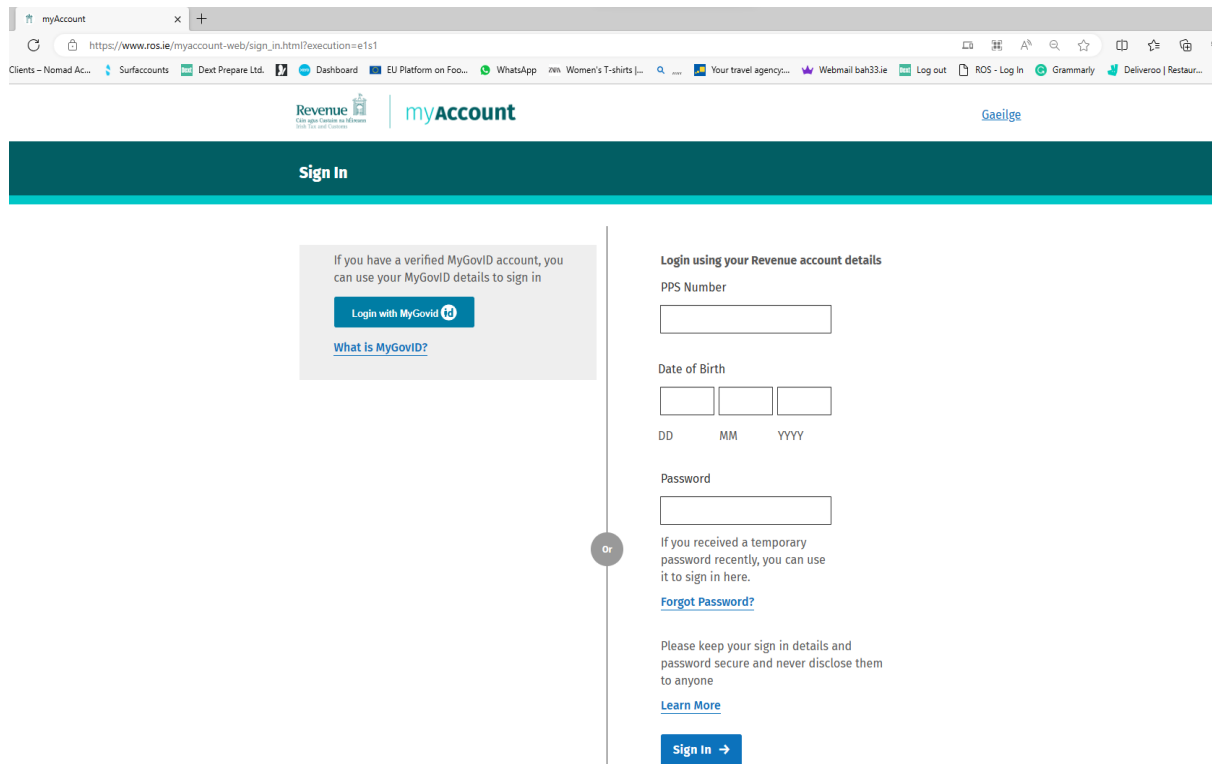


How to submit a request to Revenue to allocate my Tax Credit?

Step 1: Access the Revenue website page.

https://www.ros.ie/myaccount-web/sign_in.html?execution=e1s1

Step 2: Fill in the form with your personal information and click on sign in.



The screenshot shows a web browser window with the URL https://www.ros.ie/myaccount-web/sign_in.html?execution=e1s1. The page header includes the Revenue logo and the 'myAccount' branding. A teal banner at the top of the main content area reads 'Sign In'. The page is divided into two columns. The left column contains a grey box with the text: 'If you have a verified MyGovID account, you can use your MyGovID details to sign in'. Below this text is a blue button labeled 'Login with MyGovID' and a link 'What is MyGovID?'. The right column is titled 'Login using your Revenue account details' and contains three input fields: 'PPS Number', 'Date of Birth' (with sub-fields for DD, MM, and YYYY), and 'Password'. Below these fields is a link 'Forgot Password?'. At the bottom of the right column, there is a warning: 'Please keep your sign in details and password secure and never disclose them to anyone', followed by a link 'Learn More' and a blue button labeled 'Sign In →'. A vertical line with a small circle containing the word 'Or' separates the two columns.

Step 3: Click on My Enquiries, Add a new Enquiry.

Hello Claudia Gaeilge Sign Out

Revenue **myAccount** My Documents My Profile My Enquiries

If you have recently changed banking provider and you wish to update the bank account used for PAYE tax refunds, select 'My Profile' > 'My Details'. Your current bank account details will be displayed, and you should click on 'Edit' to amend the details.

Tax services

PAYE Services

Manage Your Tax 2023: Update your tax record for this year and view your current payroll details as submitted by your employer/pension provider.

Review Your Tax 2019-2022: Complete your Income Tax Return and request your Statement of Liability.

Update Job or Pension Details: Register or cease your job or pension.

Claim Unemployment Repayment 2023: Apply for a repayment of Income Tax/ USC if you are out of work.

Create a Summary of Your Pay and Tax Details: Create a secure document (PDF) with your pay and tax details to share with a third party e.g. a financial institution.

Receipts Tracker: Record and manage receipts details and images for your expenses. Health expenses, Nursing Home expenses and Remote Working expenses can be claimed in real-time. [Learn more](#)

[Manage Your Tax 2023](#)
[Review Your Tax 2019-2022](#)
[Update Job or Pension Details](#)
[Claim Unemployment Repayment 2023](#)
[Create a Summary of Your Pay and Tax Details](#)
[Receipts Tracker](#)
[View your Employment Detail Summary \(EDS\) documents](#)

Property and Land Services

First Time Buyers: View or start your Help To Buy application. [Help To Buy](#)

Mortgage Interest Relief: claim interest paid on a loan used to purchase, repair, develop or improve the home. [LPT Valuation Guide](#)
[Claim Mortgage Interest Relief](#)

LPT Valuation Guide: information on average market value of properties as at November 2021. [Property Ownership Transfer](#)
[Register New Property](#)
[Learn more](#)

Hello, CLAUDIA HABITZREITER

Revenue **myAccount**

MyEnquiries

[myAccount homepage](#) **Enquiries Record**

Tax Reference Number
[REDACTED]

Tax Reference Type
CUST

Previous Enquiries [Search previous enquiries](#)

Archive	Enquiry ID	Date	Enquiry relates to	More specifically	Reference	Status
You have no previous enquiries						

Showing 0 to 0 of 0 entries [Previous](#) [Next](#)

[Archive Ticked Items](#)
[View Archive](#)

[Add New Enquiry](#) →

Step 4: Enquiry details. Please type in your enquiry.

Example 1 (If you have only one employer)

Dear Revenue,

Please allocate my tax credit to the (Name of the company and Tax number) on a cumulative base.

Kind regards

Example 2 (If you have two or more employers)

Dear Revenue,

Please allocate my tax credit (% that you would like to divide between your two jobs) to the (Name of the company and Tax number) on a cumulative base.

Kind regards

Step 5: Submit Enquiry

Click on Submit Enquiry. Please ensure you have your email address correct. As soon as Revenue has allocated you a tax credit, you will receive an email with the confirmation.


Enquiry details

Please enter further detail about your enquiry (up to 2,000 characters)

Please provide an email address below. Note your address will only be used to notify you when there has been activity on your enquiry.

Email address *


Email confirmation *

Filename can only be alphanumeric and max length of 50. 

[▶ What file types can I attach?](#)

Drop files here...

 Add files...

 Cancel upload

Submit enquiry →